

Position Vacancy Bulletin

Housekeeping Service Worker (Part-time)

The Organization

Operating under The Manitoba Centennial Centre Corporation Act, MCCC is a Province of Manitoba Crown Corporation that supports arts and culture in Manitoba through the following buildings and properties: Centennial Concert Hall; Manitoba Museum; Planetarium; Artspace; Royal Manitoba Theatre Centre; Warehouse Theatre; Manitoba Production Centre; extension services buildings and four parking facilities.

The Position

Reporting to the department Supervisor/Manager, this is a union position where the incumbent performs custodial cleaning services of designated areas within the Corporation's buildings to ensure building occupants enjoy a clean, safe and attractive facility. This is 0.4 to 0.6 FTE part-time work that may involve early mornings, daytime, evenings, and weekends.

Typical duties:

- Sweep, mop, scrub, wax floors; perform seasonal and special cleaning assignments
- Wash and polish mirrors, windows, doors, walls, fixtures, drinking fountains, woodwork and furniture
- Clean rooms, offices, classrooms, washrooms, hallways, lobbies, foyers, stairwells, vestibules, auditoriums, cafeterias, kitchenette areas; and replenish cleaning supplies, soap, hand towels, etc.
- May set banquet facilities and other special engagements such as meetings and conferences
- May operate laundry of uniforms, cover-wear, cloth wipes, and other supplies
- Apply sustainable and environmentally benign cleaning methods
- May help with the orientation and training of new staff
- Restock housekeeping supplies as required
- Vacuum and pick up litter
- May collect recyclables and refuse
- Perform other related duties as assigned

Qualifications and Competencies

Janitorial experience, training or knowledge of housekeeping maintenance and cleaning requirements

Ability to operate cleaning equipment and machines in a safe and effective manner

Team skills and ability to interact tactfully with staff and clients

Physically capable of performing duties assigned

Ability to work safely with chemical cleaners

Ability to perform duties independently

Salary

\$14.32 to \$17.71 per hour (7 steps as per MCCC and MGEU Collective Agreement)

Includes a benefits package upon successful completion of probation.

Please forward a standard application form with resume and cover letter by Friday, April 29, 2022, to:

Attention: Human Resources – code: HSW-PT
Manitoba Centennial Centre Corporation
Suite 1000 - 555 Main Street
Winnipeg, Manitoba R3B 1C3