



Position Vacancy Bulletin

Supervisor, Plant Services (Full-time)

The Organization

Operating under The Manitoba Centennial Centre Corporation Act, MCCC is a Province of Manitoba Crown Corporation that supports arts and culture in Manitoba through the following buildings and properties: Centennial Concert Hall; Manitoba Museum; Planetarium; Artspace; Royal Manitoba Theatre Centre; Warehouse Theatre; Manitoba Production Centre; extension services buildings and four parking facilities.

The Position

Reporting to the Manager/Director, the incumbent supervises work involving the day-to-day task planning, operation and maintenance of the Corporation's physical plants and building systems which operate each day of the year and typically have a high degree of technical complexity. This position schedules and supervises a complement of staff involving a variety of trades and oversees implementation of department contracts. This position applies working knowledge of applicable Acts and Regulations, building codes and trade practices to ensure production standards are met safely and that building occupants have a safe, comfortable, and functional environment.

Typical duties:

- Act as Chief Operating Engineer for physical plants, safety equipment matters and inspections by authorities
- Supervise and direct work orders and task assignments to crews according to immediate requirements and the preventative maintenance program to ensure safety and production standards are met
- Ensure equipment manuals, procedure guides and maintenance instructions are current
- Coordinate shift schedules and resolve regular leave requests
- Assist with administrative duties pertaining to personnel, operating budget preparation, costs of operation, contractors, service contracts, purchase orders, records of purchased materials and expenditures
- With focus on the principles of sustainability, identify and implement opportunities to reduce costs, improve equipment and preventative maintenance program efficiencies and utilities effectiveness
- Provide consumption and other reports and maintain required data in permanent files and computer systems
- Install, troubleshoot, and perform maintenance and repair on machines and equipment in the physical plant, buildings and building controls
- Respond to emergencies, provide investigation reports, and apply follow-up techniques
- Train staff and encourage and maintain a culture of safety in the workplace
- Perform other related duties as assigned

Qualifications and Competencies

- Valid 3rd Class Power Engineer certificate and current License without restrictions (required)
- Minimum 2 years' supervisory experience in physical plant or building controls environment
- Grade XII with minimum 4 years' related experience in facilities maintenance and DDC controls
- Second trade experience beneficial: instrumentation, refrigeration, millwright, plumbing, welding
- Good communication and interpersonal skills
- Ability to administer and direct personnel on daily task assignments
- Ability to enforce the safe operation of trade tools and related equipment by crews
- Working knowledge of current building codes, safety standards and legislated requirements
- Comprehensive knowledge of the principles, practices and techniques of power plant operation and the maintenance of associated equipment including building control systems
- Committed to the principles of energy efficiency and sustainability
- Ability to prepare reports and maintain permanent records, source suppliers and supplies
- Ability to operate light automotive vehicle and powered equipment in a safe and effective manner
- Current and valid Class 5 driver's license (minimum)

Salary

\$2,832.80 to \$3,314.40 bi-weekly (5 steps as per MCCC and MGEU Collective Agreement)

Includes a comprehensive benefits package upon successful completion of probation.

Please forward application form with resume and cover letter by Monday, July 14, 2022, to:

Attention: Human Resources – code: S2P

Manitoba Centennial Centre Corporation

Suite 1000 - 555 Main Street

Winnipeg, Manitoba R3B 1C3

Only those candidates selected for an interview will be contacted.