

## Supervisor, Plant Services

The Manitoba Centennial Centre Corporation (MCCC), Manitoba's second-largest Crown Corporation, plays a vital role in supporting arts and culture across Winnipeg and the province. MCCC achieves this through facility management and direct operations of several prominent venues, including The Manitoba Museum and Planetarium & Science Gallery, the Centennial Concert Hall, the Royal Manitoba Theatre Centre, the Tom Hendry (Warehouse) Theatre, Artspace, the Manitoba Production Centre, and four parking facilities.

MCCC directly manages both the Centennial Concert Hall, home to its resident companies the Winnipeg Symphony Orchestra, Manitoba Opera, and Royal Winnipeg Ballet, and the Manitoba Production Centre, a purpose-built studio supporting Manitoba's growing film and television industry. The Centennial Concert Hall also hosts a wide variety of events, including performances by local talent, international artists, dance companies, and touring Broadway productions.

### The Opportunity

Reporting to the Operations Manager, this role supervises the planning, operation, and maintenance of the Corporation's physical plants and building systems, which function year-round with a high level of technical complexity. The successful candidate will oversee staff across multiple trades, manage department contracts, and ensure compliance with relevant Acts, regulations, building codes, and trade practices. The goal is to provide a safe, comfortable, and functional environment for building occupants while maintaining high safety and production standards.

### Key Responsibilities

- Serve as the Chief Operating Engineer for physical plants, safety equipment, and inspections by regulatory authorities.
- Assign and supervise work orders and task assignments to crews, balancing immediate needs with the preventative maintenance program to ensure safety and efficiency.
- Maintain current equipment manuals, procedural guides, and maintenance instructions.
- Manage shift schedules and resolve leave requests to ensure adequate staffing.
- Support administrative functions, including personnel management, operating budget preparation, cost tracking, contractor coordination, service contracts, purchase orders, and material and expenditure records.
- Promote sustainability by identifying and implementing cost-reduction measures, improving equipment efficiency, and enhancing utilities effectiveness.
- Generate consumption reports, maintain permanent records, and ensure accurate data entry into computer systems.
- Perform installation, troubleshooting, maintenance, and repair of machinery, physical plant equipment, and building control systems.
- Respond to emergencies, conduct investigations, and prepare follow-up reports.
- Train staff and foster a strong culture of workplace safety.
- Perform other duties as assigned.

### **Qualifications and Competencies**

- Valid 3rd Class Power Engineer Certificate and current license without restrictions (mandatory).
- Minimum of 2 years' supervisory experience in a physical plant or building controls environment.
- Grade 12 education with at least 4 years of related experience in facilities maintenance and DDC controls.
- Secondary trade experience is an asset (e.g., instrumentation, refrigeration, millwright, plumbing, welding).
- Strong communication and interpersonal skills.
- Proven ability to manage and direct staff effectively.
- Knowledge of safe operation practices for trade tools and related equipment.
- Comprehensive understanding of building codes, safety standards, and legislative requirements.
- Expertise in power plant operations and maintenance of associated equipment, including building control systems.
- Commitment to energy efficiency and sustainability principles.
- Competence in preparing reports, maintaining records, and sourcing suppliers and materials.
- Ability to safely operate light automotive vehicles and powered equipment.
- Possession of a valid Class 5 driver's license (minimum).

### **Why Join Us?**

- Be part of a team that plays a pivotal role in supporting arts and culture in Manitoba.
- Work in a dynamic and collaborative environment with opportunities to contribute to major projects and initiatives.
- Play a key role in initiatives that prioritize energy efficiency, sustainability, and the continuous improvement of facilities and operations
- Enjoy a competitive salary and comprehensive benefits package, including health and dental coverage, a pension plan, and sick & vacation entitlements to support your well-being.

### **How to Apply**

Please submit your resume and cover letter by completing and submitting your application form through our [career page](#) by February 6, 2025. Only those candidates selected for an interview will be contacted.